

Dear Ms. Hill:

I am the Freedom of Information Act Coordinator for Ottawa County, Michigan. Our office received your Freedom of Information Act request for "copies of emails between Administrator John Gibbs and Adeline Hambly, Lisa Uganski, Marcia Mansaray, or other Health Department Employees related to Ottawa Food between September 18, 2023 through September 26, 2023."

Please be advised that Ottawa County has no records response to this request and you should therefore consider this the "Certificate of Non-Existence of Record" required by the Michigan Freedom of Information Act.

To the extent that any portion of this response is construed as a denial of your request, you have the right to administratively appeal that denial pursuant to The Ottawa County Freedom of Information Act Policy, Procedures and Guidelines, and Public Summary, which is located at: <https://www.miottawa.org/MediaRoom/>.

Alternatively, to the extent that this response may be construed as a denial, within 180 days of this letter, you are entitled to commence an action in the Michigan Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the Court determines that we have not complied with FOIA in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive your reasonable attorneys' fees, costs and damages, including possible punitive damages in an amount up to \$1,000 as well as other appropriate relief under FOIA.

Very Truly Yours,

A handwritten signature in blue ink that reads "Jack C. Ford". The signature is written in a cursive style with a long horizontal flourish at the end.